

Motion of Alterations to Constitution at AGM 27th July 2018

Alteration #1

To introduce membership classes for student members and affiliate members (e.g. banks) This is to accommodate anyone studying bookkeeping and wanting to belong to the Association, without voting rights. Affiliate Membership will be aimed at organisations outside our industry wanting to support the Association, such as Banks, and Member Benefit providers.

Current:

- 5.1 The Association shall consist of fully certified members, associate members, employee members, accredited bookkeeping business members, business members, life members and honorary members.

Amendment:

- 5.1 The Association shall consist of fully certified members, associate members, employee members, accredited bookkeeping business members, business members, student members, affiliate members, life members and honorary members.

Additional Rules:

- 5.10 Subject to rule 5.2, Student Members are students currently studying bookkeeping through a recognised organisation, and do not have voting rights at the Association's Annual General Meeting.
- 5.11 Subject to rule 5.2, Affiliate Members have no voting rights, and are not able to attend General Meetings.

Alteration #2

Grammatical correction in Rule 5.8

Current:

- 5.8 A life member is an individual honoured for meritorious services to the Association over a period of 5-8 years cumulative and after recommendation by the Executive Committee and elected as a life member by a motion at a General Meeting passed by a two-thirds majority. Life members have all the rights and privileges of other Members and shall be subject to all the duties of individual Members (but no duty to pay subscriptions and levies).

Amendment:

- 5.8 A life member is an individual honoured for meritorious services to the Association over a period of 5-8 years cumulatively and after recommendation by the Executive Committee and elected as a life member by a motion at a General Meeting passed by a two-thirds majority. Life members have all the rights and privileges of other Members and shall be subject to all the duties of individual Members (but no duty to pay subscriptions and levies).

Alteration #3

Removal of Rule 8.5

To ensure potential members are fully informed and have given full consideration to the commitment and skills required by the role of Executive Committee Member

Current:

8.5 If there are insufficient nominations received under rule 8.4, further nominations may be received from the floor at the Annual General Meeting.

Amendment:

Delete Rule 8.5

Alteration #4

New Rule 8.8

To require minimum experience on the Executive Committee before holding an Officer position

Amendment:

New 8.8 Members nominated for any Officer position must have served a minimum of two (2) years on the Executive Committee immediately prior to the nomination.

Alteration #5

New Rule 8.9

To implement a maximum term for Officers of four consecutive years.

Amendment:

New Rule 8.9 An Officer of the Executive Committee may not serve more than 4 consecutive years in that position.

Alteration #6

Renumbering of Rules 8.10 onwards*

Alteration #7

Amend 10.4 To ensure a minimum number of Executive Committee members are present at an Executive Committee Meeting.

Current:

10.4 Four (4) Executive Committee members (comprising at least two (2) Officers) will constitute a quorum for the purposes of an Executive Committee meeting.

Amendment:

10.4 **Five (5)** Executive Committee members (comprising at least two (2) Officers) will constitute a quorum for the purposes of an Executive Committee meeting.



Alteration #8

Amend 10.5 To align with changes to Rule 10.4

Current:

10.5 If an Executive Committee meeting is held by teleconference a quorum shall be deemed to be constituted while such a conference has four (4) Executive Committee members (comprising at least two (2) Officers) simultaneously connected to the conference.

Amendment:

10.5 If an Executive Committee meeting is held by teleconference a quorum shall be deemed to be constituted while such a conference has five (5) Executive Committee members (comprising at least two (2) Officers) simultaneously connected to the conference.

Alteration #9

Amend 10.7 To enable an Executive Committee member to appoint another Executive Committee member as their proxy if unable to attend a Executive Committee Member.

Current:

10.7 Each Executive Committee member shall have one vote. Motions shall be carried by a majority, except where otherwise required by these Rules. If voting is tied, the President may exercise a casting vote.

Amendment :

10.7 Each Executive Committee member shall have one vote. Motions shall be carried by a majority, except where otherwise required by these Rules. If unable to attend, each member has the option to appoint another Executive Committee Member to proxy vote for that meeting. If voting is tied, the President may exercise a casting vote.

Alteration #10

Amend 13.6 To exclude Affiliate members from General Meetings

Current:

13.6 All other Members shall be entitled to attend General Meetings and, if the President allows, to speak but shall not be entitled to vote.

Amendment:

13.6 All other Members, except Affiliate Members, shall be entitled to attend General Meetings and, if the President allows, to speak but shall not be entitled to vote.



Alteration #11

Amend 15.4 Grammatical correction

Current:

15.4 If Association elects not to appoint an auditor to audit the annual accounts for any year, the Executive Committee shall appoint an accountant to review the Association's annual accounts ("the Reviewer"). The Reviewer must be a suitably qualified person, preferably a member of the Chartered Accountants Australia and New Zealand and must not be a member of the Executive Committee or an employee of the Association. If the Association appoints a Reviewer who is disqualified from acting or is unable to act, the Executive Committee shall appoint another Reviewer as a replacement.

Amendment:

15.4 If the Association elects not to appoint an auditor to audit the annual accounts for any year, the Executive Committee shall appoint an accountant to review the Association's annual accounts ("the Reviewer"). The Reviewer must be a suitably qualified person, preferably a member of the Chartered Accountants Australia and New Zealand and must not be a member of the Executive Committee or an employee of the Association. If the Association appoints a Reviewer who is disqualified from acting or is unable to act, the Executive Committee shall appoint another Reviewer as a replacement.

Alteration #12

Delete 17.0 Remove Rule 17 regarding the Common Seal.

Current:

- 17.1** The common seal shall be kept by the Treasurer and will be used only as authorised by the Executive Committee
- 17.2** Every document on which the common seal is used shall be witnessed and signed by:
- a) the Treasurer; and
 - b) another person appointed by the Executive Committee

Amendment:

Delete Rule 17.1 and 17.2

END





Motion to make changes to Rules of the Constitution moved by four (4) Current Financial Members,
dated 4th July 2018

A handwritten signature in blue ink, appearing to be "D. Crawford-Errington".

Di Crawford-Errington

A handwritten signature in blue ink, appearing to be "D. Crawford-Errington".

04.07.2018

A handwritten signature in blue ink, appearing to be "D. Crawford-Errington", with the date "4.7.2018" written below it.

A handwritten signature in blue ink, appearing to be "D. Crawford-Errington".